



Name of Local Contact : Lim Swee San, Rachel

Controller of Immigration
Singapore

Address : KLA-Tencor Singapore Pte Ltd – No. 4
Serangoon North Ave 5 S554532
Telephone No. : 65-6761-7073
Date :

Dear Sir

LETTER OF INTRODUCTION FOR VISA APPLICATION

The applicant for the visa, Gan Wei (name of applicant), of China (country), holder of passport / travel document no. G29735489 is coming to Singapore from China (country of embarkation) for the purpose of business. (e.g., holiday, transit, business, meeting, exhibition, visiting friends & relatives, employment, education; for others, please specify). The applicant is my EMPLOYEE (e.g., father, mother, brother, sister, son, daughter, spouse, business partner; for others, please specify).

Yours faithfully

Only for application where Local Contact is an individual:

Signature of Local Contact

NRIC (Pink / Blue) No.

Name of Local Contact

Only for application where Local Contact is a company

[Signature]

Signature of person acting on behalf of the company / firm



Lim Swee San, Rachel/S6828600Z/HR Director
Name, NRIC No and Designation / Capacity

Official Stamp of company / firm

V39A